



Request for Approval of Local Educational Programs that Increase Employability

In order for a program to be approved as a Local Program that Increase Employability, the program must contain an ongoing Employment and Training (E&T)-like component and the students participating in the program must be required to participate in the component. Programs which contain only optional components, drop-in services, or one-time workshops, will not be approved. Examples of qualifying components are internships, apprenticeships, on-the-job training, or continuous workshops that teach interviewing skills, resume writing, and job searching. Please refer to [7 CFR 273.7\(e\)\(1\)](#) for more on E&T components.

Include proof of the qualifying E&T-like component along with this completed form. The preferred form of proof is a screenshot of the program website listing the required E&T component. However, other forms of proof are allowable.

Please complete the form below and submit along with your proof to CalFreshPolicy@dss.ca.gov.

Submitter's Name	
Submitter's Email	
Program Director's name	
Program Director's email	
County	
Campus Name	
Program Name	
Detailed Program Description	
How the Program Increases Employability	
Program Website	